

**TENNESSEE DEPARTMENT OF FINANCE AND ADMINISTRATION
PROJECT MANAGER SENIOR
GENERAL GOVERNMENT BUSINESS DOMAIN**

Job Summary: Under direction of the ERP Director, supporting Edison, within Strategic Technology Solutions, is responsible for leading medium to large information technology projects and provide leadership to a team of intermediate project managers and business analysts.

Responsibilities:

- Project management - Responsible for all phases of the system development life cycle. Able to identify and drive business relevant projects with well-understood Key Performance Indicators (KPI) and ensure customer requirements are fulfilled
- Manage and/or oversee multiple projects simultaneously
- Build and lead a team of Project managers and Business Analysts
- Deliver regular project status reporting to IT and executive leaders.
- Business Process re-engineering
- Devise and document both functional requirements and technical specifications for the general system design based on the anticipated deliverables
- Negotiate options with key stakeholders to ensure the optimum solution is selected
- Perform value-based justifications for recommended actions and IT solutions, while considering finance and budgetary implications
- Communicate the recommended changes and obtain buy-in from the agency member community, including the respective members of Management
- Build and maintain positive working relationships with agency executive leadership and all project sponsors.

Minimum Qualifications: Bachelor's degree in an IT related field or business and five years of IT project management experience. Relevant professional information technology experience may be substituted for the required degree.

- Successful experience leading Information Technology projects from initiation through closure
- Successful track record of delivering small to medium projects within schedule and budget
- Solid knowledge of Project Management approaches and methodologies including waterfall and agile
- Experience with an enterprise level project management system and MS Project
- Results-oriented project management skills
- Experience in business process re-engineering and process improvement
- Excellent interpersonal, written, and verbal communication skills
- Comfortable interacting with various levels of management and coworkers
- Strong analytical and problem-solving skills with root cause investigation experience
- Excellent time management, organization, and prioritization skills

Preferred Qualifications:

- Master's degree in business administration, information technology, project management or related field
- PMP Certification
- Five years of increased responsibility in professional IT project management
- Four years supervising and leading project managers and business analysts
- Experience managing project budgets and resources

The State of TN is an Equal Opportunity Employer.

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Resumes should be submitted via email to EIT.Resumes@tn.gov